

Overseas Workers Welfare Administration - Regional Welfare Office VIII Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	PMO/	End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks description of Program/Activity/Project (brief)
					Advertisement/ I/Posting of Bids/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Fuel, Oil, and Lubricants Expenses	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	799,991.90	799,991.90		fuel & lubricants
	Other Supplies and Materials Expenses	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	91,797.22	91,797.22		non-common office supplies/materials, tarpaulin
	Landline (PLDT, DSL Broadband)	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	36,056.17	36,056.17		office landline
	Mobile (Plan & Prepaid)	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	104,778.18	104,778.18		hotline for satellite offices
	Internet Subscription Expenses	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	106,020.55	106,020.55		internet connections
	Semi-Expendable- Sports Equipment	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	1,107.01	1,107.01		semi-expendable property
	Security Services	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	589,358.00	589,358.00		security services
	Repair & Maintenance - Building and other Structures	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	304,706.45	304,706.45		Beautification of office building
	Repair & Maintenance Other Machinery	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	8,314.29	8,314.29		aircon cleaning
	Repair & Maintenance Other Transportation/Motor Vehicle	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	439,666.12	439,666.12		maintenance of vehicles
	Training	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	100,969.58	100,969.58		Meetings/Year-end Assessment/ Staff Development
	Semi-Expendable-ICT Equipment	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	7,207.00	7,207.00		IT supplies & materials
	Cable, Satellite, Telegraph and Radio	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	2,532.17	2,532.17		Television cable connection
	Accountable Forms Expenses	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	12,107.49	12,107.49		Check Books
	Fidelity Bond Premiums	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	24,656.19	24,656.19		Renewal of fidelity bonds for bonded OWWA Officer
	Water Expenses	RWO8, OFWs/Cienteles		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	27,043.61	27,043.61		Drinking water and faucet supply
	Electricity Expenses	RWO8, OFWs/Cienteles		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	247,887.01	247,887.01		for office electricity
	Semi-Expendable-Furniture & Fixture	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	29,123.02	29,123.02		Office tables and chairs
	Advertising Expenses	RWO8, OFWs/Cienteles		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	30,001.08	30,001.08		For OWWA advertisement of Programs and Services
	Postage and Courier Services	RWO8/ Satellite Offices		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	31,258.06	31,258.06		For the sending of various office documents
	Insurance Expenses (Vehicles & Building)	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	58,816.70	58,816.70		GSIS insurance for office building and office vehicles
	Other Maintenance and Operating Expenses	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	64,999.50	64,999.50		Bank charge deposit, cleaning of office building and other maintenance
	Other Professional Services	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	139,159.27	139,159.27		salary of medical retainer
	Representation Expenses	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	235,114.42	235,114.42		meetings, for OWWA-RWO8 visitors and guests
	Traveling Expenses	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	343,100.10	343,100.10		airfare tickets of regular OWWA, per diem
	Office Supplies	RWO8		Shopping	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	381,281.64	381,281.64		common office supplies
	Capacity Building for LGUs/OFCs	LGU partners		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	429,000.00	429,000.00		Conduct of regionwide trainings to OHDs LGU partners and OFCs in Q1-Q4
	Info Caravan on Reintegration	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q2-Q4	Q2-Q4	Q2-Q4	Q2-Q4	GOP	500,000.00	500,000.00		Conduct of information campaign simultaneous w/ OFD celebration (food &
	Info Caravan on Membership Promotion	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q2-Q4	Q2-Q4	Q2-Q4	Q2-Q4	GOP	174,000.00	174,000.00		Conduct of information campaign simultaneous w/ OFD celebration (food &
	For a Conferences on Reintegration	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q2-Q4	Q2-Q4	Q2-Q4	Q2-Q4	GOP	250,000.00	250,000.00		Conduct of information campaign simultaneous w/ OFD celebration (food &
	National/Regional Congress for Stakeholders	Stakeholders		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GOP	100,000.00	100,000.00		Conduct congress for stakeholders
	National Seafarers Day	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q2-Q4	Q2-Q4	Q2-Q4	Q2-Q4	GoP	88,000.00	88,000.00		Conduct of trainings and seminars (food & training materials)
	MOFYA	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	242,000.00	242,000.00		Conduct of 2025 MOFYA (foods, tokens, and certificates)
	Migrant Workers Day/Araw ng Pasasalamat	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	750,000.00	750,000.00		Conduct of OFW pasasalamat (foods & give-aways)
	OFW Family Day	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q2-Q4	Q2-Q4	Q2-Q4	Q2-Q4	GoP	1,300,000.00	1,300,000.00		Conduct of OFW family day celebration (foods & give-aways)
	Family Development Support Program	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q2-Q4	Q2-Q4	Q2-Q4	Q2-Q4	GoP	4,325,550.00	4,325,550.00		EDT,ODT, Monitoring, Parokya, FLS-VRS, OCC
	Pamaskong Handog	OFWS & beneficiaries		NP-53.9 - Small Value Procurement	Q2-Q4	Q2-Q4	Q2-Q4	Q2-Q4	GoP	100,000.00	100,000.00		christmas give-aways to OFWs/beneficiaries
	Labor Day Celebration	RWO8		NP-53.9 - Small Value Procurement	Q1-Q4	Q1-Q4	Q1-Q4	Q1-Q4	GoP	55,000.00	55,000.00		Conduct of anniversary celebrations (food & info materials)
										TOTAL	12,530,602.73	12,530,602.73	

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